



Vitality Health & Wellness, LLC
Andrew Levinson, MD
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Miami Beach, FL 33139
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CANCELED, MISSED, & RESCHEDULED APPOINTMENTS POLICY FORM

Our goal is to provide quality individualized medical care in a timely manner. Our policy of giving 24 hours notice is explained when each person joins the practice and is detailed on both the Patient Registration and the Credit Card Authorization forms.

- If you cancel, miss or reschedule your appointment with less than 24 hours notice for a consultation with Dr. Levinson you will be charged the full amount of the missed appointment.
- If you cancel, miss or reschedule your appointment with less than 24 hours notice for an appointment with our nurse/lab you will be charged \$50. Additionally, if you do not contact us before we have already mixed your medications you will be charged the cost of those medication(s).
- If you cancel, miss or reschedule an appointment for Hyperbaric Oxygen Therapy (HBOT) with less than 24 hours notice there is a \$50 fee.

To avoid any misunderstandings or bad feelings, Vitality Health & Wellness gives out a code if you need to cancel (not reschedule) an appointment. This code is for your protection in case we make a mistake. It allows you to “prove” that you did call and cancel within the 24 hours notice period. Appointments times are calculated during business hours. For example, if you have a 10 am appointment on a Monday morning, it would need to be canceled or moved BEFORE 10 am on Friday morning.

I acknowledge that I have read and understand the Cancellation/Missed Appointment/Rescheduling Policy, and agree to pay the amount as per the Policy described above if I provide less than 24 hours' notice when canceling, rescheduling or missing an appointment.

Patient Name

Name of Parent/Guardian if Patient is under 18 years

Signature of Patient or Parent/Guardian if patient is under 18 years

Date